

# CLASS OF 2024 YEARBOOK RECOGNITION ADS

the  
**yearbook**  
company  
Ads for Grads

**MAKE SURE YOUR FAVORITE SENIOR IS FEATURED IN THE 2024 YEARBOOK!**  
Congratulate your special graduate in the yearbook in your own words and pictures!

**Due date is POSTMARKED by:**

**Oct 17th**  
(early bird price)

OR **Nov 7th** (regular deadline) OR the **LAST & FINAL CHANCE**  
**DATE DEC. 7th**



Ad styles and layouts are subject to change from year to year in keeping with the unique design and feel of each yearbook.

## IMPORTANT INFORMATION

Submit your photos, message and payment online at: [www.TheYearbookCompany.com](http://www.TheYearbookCompany.com) by midnight on the day of the deadline.

OR **mail EVERYTHING together:** photos, message, order form and payment, in ONE package postmarked by the deadline.

We reserve the right to edit or remove material inappropriate for a school yearbook such as but not limited to: firearms, inappropriate hand gestures, drugs or drug references, alcohol, and nudity (even baby bottoms) without prior notification.

### TEXT

(See ad formats online or order form for character count guidelines.)

- Type your message on white paper, typed in a plain font
- OR
- Submit a word doc or .txt file on a CD or jump drive.

### PHOTOS

(Photos will be sized to fit.)

#### HARD COPY PHOTOS:

- Submit the exact number of photos to match your format.
- Write position number and student's name on each photo.
- Do not submit computer printouts on regular paper.
- DO NOT fold or cut photos. Careful of wet ink!

#### DIGITAL PHOTOS:

- Submit 300 DPI .jpg files on a CD or jump drive.
- File name should be the student's name and photo position number. (ex John Doe 2.jpg)

#### GENERAL PHOTO GUIDELINES:

- NO photos from websites or screen shots from cell phones, no watermarked photos, no copyrighted photos.
- We cannot fix photos (blurry, creased, fingerprinted, etc.)

### CUSTOM ADS

#### HARD COPY AD:

- Submit a perfect, "camera-ready" ad by mail. The ad looks perfect because you've glued/taped everything in its EXACT place and EXACT size (see specs on order form).

#### OR

- Submit a photo-quality printout of the ad on glossy photo paper, made to be the EXACT size of the ad (see specs on order form).

#### DIGITAL AD:

- Must be 300 DPI actual size .jpg files.
- Please DO NOT use Microsoft Word, PowerPoint, or online photo sharing tools to create your ad due to poor resolution. If you use these programs, submit a photo-quality printout of the ad on glossy photo paper, made to be the EXACT size of the ad (see specs on order form).

#### GENERAL CUSTOM AD GUIDELINES:

- **Include your child's name on your artwork.**
- Do not put any wording or faces on the very edge.
- We cannot create custom ads for you.

## SUBMITTING

**DO NOT SEND ANYTHING TO THE SCHOOL**

Mail all materials and payment to:  
Douglas County High School Senior Ads  
The Yearbook Company  
3900 Market Street, Suite 230  
Riverside, CA 92501



[www.TheYearbookCompany.com](http://www.TheYearbookCompany.com)

OR if you are technology savvy, you can submit **everything** online at [www.TheYearbookCompany.com](http://www.TheYearbookCompany.com) (it's not possible to just pay online- all your photos and message must be submitted at that time as well.)

for more information and for answers to frequently asked questions, please visit

[www.theyearbookcompany.com](http://www.theyearbookcompany.com) or call 951-274-9561

(Please note that a recognition ad and the pre-order of a yearbook are two separate purchases)

# Ads for Grads 2024 order form

Douglas County High School, Castle Rock, CO

the **yearbook** company

STEP 1 Place an "X" in the boxes to indicate the size and format of ad from the choices below that you are purchasing.		early-bird price if postmarked by October 17	price if postmarked by November 7	final deadline* price if postmarked by December 7
ALL ads are in FULL COLOR!				
<input type="checkbox"/> 1/8 page ad	<input type="checkbox"/> Format "A5" <input type="checkbox"/> Format "B5"	\$80	\$95	\$120
<input type="checkbox"/> 1/4 page ad	<input type="checkbox"/> Format "J5" <input type="checkbox"/> Format "D5" <input type="checkbox"/> Format "E5" <input type="checkbox"/> CUSTOM * <small>for custom, you must provide camera-ready art. The ad must fit within an 4 inch wide by 5.25 inch tall box</small>	\$140	\$160	\$180
<input type="checkbox"/> 1/2 page ad	<input type="checkbox"/> Format "N5" <input type="checkbox"/> Format "F5" <input type="checkbox"/> Format "G5" <input type="checkbox"/> Format "K5" <input type="checkbox"/> CUSTOM * <small>for custom, you must provide camera-ready art. The ad must fit within an 8.5 inch wide by 5.5 inch tall box</small>	\$175	\$210	\$240
<input type="checkbox"/> Full page ad	<input type="checkbox"/> Format "H5" <input type="checkbox"/> Format "T5" <input type="checkbox"/> Format "O5" <input type="checkbox"/> CUSTOM * <small>for custom, you must provide camera-ready art. The ad must fit within an 8.5 inch wide by 11 inch tall box</small>	\$325	\$355	\$385

Visit [www.theyearbookcompany.com](http://www.theyearbookcompany.com) to see full size formats with detailed descriptions and character counts.

1/8 & 1/4 PAGE DESIGNS	HALF PAGE DESIGNS	HALF PAGE DESIGNS	FULL PAGE DESIGNS	FULL PAGE DESIGNS	FULL PAGE DESIGNS
<div style="display: flex; justify-content: space-between;"> <div>Student Name A5 45 words</div> <div>Student Name 85 approx. up to words</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Student Name 35 words B5</div> <div>1 J5</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Student Name D5 75 words</div> <div>Student Name E5 approx. up to 50 words</div> </div> <div style="display: flex; justify-content: space-between;"> <div>1 2</div> <div>1 2 3</div> </div>	<div style="display: flex; justify-content: space-between;"> <div>Student Name N5</div> <div>2</div> </div> <div style="display: flex; justify-content: space-between;"> <div>1 140 approx. up to words</div> <div>3</div> </div>	<div style="display: flex; justify-content: space-between;"> <div>Student Name G5</div> <div>2</div> </div> <div style="display: flex; justify-content: space-between;"> <div>1 120 words</div> <div>2 3 4 5</div> </div>	<div style="display: flex; justify-content: space-between;"> <div>Student Name</div> <div>2</div> </div> <div style="display: flex; justify-content: space-between;"> <div>1 2 3</div> <div>4 5</div> </div> <div style="display: flex; justify-content: space-between;"> <div>H5 100 approx. up to words</div> <div>6 7</div> </div>	<div style="display: flex; justify-content: space-between;"> <div>Student Name</div> <div>6</div> </div> <div style="display: flex; justify-content: space-between;"> <div>2 1 7</div> <div>3 4 8</div> </div> <div style="display: flex; justify-content: space-between;"> <div>T5 140 approx. up to words</div> <div>5 9</div> </div>	<div style="display: flex; justify-content: space-between;"> <div>Student Name</div> <div>2</div> </div> <div style="display: flex; justify-content: space-between;"> <div>1 3 4</div> <div>O5 150 approx. up to words</div> </div> <div style="display: flex; justify-content: space-between;"> <div>5 6</div> <div>7 8 9</div> </div>

Fill out this form if you are submitting your ad by mail.

All deadlines are postmark dates... you only need to either mail or upload your order (photos and message) by that day.

Or, to submit your recognition ad online, go to [www.TheYearbookCompany.com](http://www.TheYearbookCompany.com) (service fee applies)  
Be prepared to choose your format, upload your photos, your message and submit payment altogether.

## STEP 2 Fill out student name and parent contact info. Decide on your photos and type your message.

Name of person purchasing ad (name on check or credit card): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime contact phone: (\_\_\_\_) \_\_\_\_\_

STUDENT'S first and last name as you would like it to appear on ad:

(we will not add the name to custom ads but we do need the name for recordkeeping and indexing purposes)

# of photos enclosed \_\_\_\_\_

I would like my photos returned so I am enclosing a self-addressed, stamped, appropriately-sized envelope. (Otherwise your photos won't be returned.)

**PHOTOS WILL BE RETURNED AFTER ALL YEARBOOK DISTRIBUTIONS HAVE CONCLUDED, IN THE SUMMER.**

(Sorting and mailing back photos from tens of thousands of ads takes several months. Thank you for your patience.) Please note, however, that we cannot guarantee the safety of your photos once we have put them in the USPS mailbox, so please make duplicates of all irreplaceable photos.

*Yearbook ad sales are a fund-raiser for your school and are non-refundable. They and their yearbook program thank you for your support!*

## STEP 3 Fill out payment info. Put this form, your photos & your message in an envelope and mail to us.

PLEASE MAKE CHECKS  
PAYABLE TO:

the **yearbook**  
company

I've enclosed a check in the amount of: \$ \_\_\_\_\_  
returned checks will be subject to a \$25.00 fee Check # \_\_\_\_\_

I am paying by credit card:  Visa  Mastercard

\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|

\$ \_\_\_\_\_ exp date: \_\_\_\_/\_\_\_\_/\_\_\_\_ cvv code: \_\_\_\_\_

? the cvv code is the 3 digit security code on the back of the credit card

for credit card transactions, add a \$5.00 convenience fee for 1/8 and 1/4 ads and \$10.00 for half and full page ads

**DO NOT SEND ANY MATERIALS TO THE SCHOOL.**

**YOU MUST MAIL EVERYTHING TO:**  
Douglas County High School Senior Ads  
The Yearbook Company  
3900 Market Street, Suite 230  
Riverside, CA 92501

\* any orders received after the final postmark deadline will be accepted on a first-come, first-served basis as long as there is still space available (we can make no guarantees regarding space). But you must add a \$25 late fee to the regular price.

**Student Name Here**

Parents,  
We will type your message to fit in this space. Limit your number of words to **45** or less (250 characters). Word counts are an approximation of your allowable characters. If you have a horizontal photo use format "B5."

**Photo 1**  
VERTICAL  
**FORMAT A5**

**Student Name Here**

Parents,  
We will type your message to fit in this space. Limit your number of words to **35** or less (200 characters). Word counts are an approximation of your allowable characters.

**Photo 1**  
HORIZONTAL  
**FORMAT B5**

**Student Name Here**

Parents,  
The message to your student will be typeset to fit in this space. Your message must be typed on a separate piece of white paper, and not exceed **85** words, (470 characters) including the "signature" at the end. Word counts are an approximation of your allowable characters. Your photo will be reduced or enlarged to fit in this space. This box can be adjusted to accommodate a horizontal photo.

**Photo 1**  
VERTICAL OR HORIZONTAL  
Original photos work best, however we will accept good quality copies on photo paper only.

**FORMAT J5**

**Student Name Here**

Parents,  
Your message to your student will be typeset to fit in this space. Your message must be typed on a separate piece of white paper. The total length of the message should not exceed **140** words, (770 characters) including the "signature" at the end. Word counts are an approximation of your allowable characters. Your photos will be reduced or enlarged to fit these spaces. Original photos work best, however we will accept good quality copies on photo paper. Horizontal photos can be used in photo boxes 2 & 3.

**Photo 1**  
Write this number on back of photo. Be careful of wet ink.  
**FORMAT N5**  
VERTICAL PHOTO ONLY  
Original photos work best, however we will accept good quality copies on photo paper only.

**Photo 2**  
VERTICAL OR HORIZONTAL  
Write this number on back of photo. Be careful of wet ink.

**Photo 3**  
VERTICAL OR HORIZONTAL  
Write this number on back of photo. Be careful of wet ink.

**Photo one must be a vertical photo only.**  
**HALF PAGE DESIGN**

**Student Name Here**

Dear Parents,  
Your message to your student will be typeset to fit in this space. The total length should not exceed **75** words, (400 characters) including the "signature" at the end. Word counts are an approximation of your allowable characters. Though we can crop and/or resize horizontal photos to fit in the frames, vertical photos or photos that can be cropped vertically do look best. If you have a horizontal photo use box 2.

**Photo 1**  
VERTICAL PHOTO ONLY  
Original photos work best, however we will accept good quality copies on photo paper only. Be careful of wet ink.

**Photo 2**  
VERTICAL OR HORIZONTAL  
Write this number on back of photo.

**FORMAT D5**

**Student Name Here**

Parents,  
Your message to your student will be typeset to fit in this space. Your message must be typed on a separate piece of white paper, and not exceed **50** words, (275 characters) including the "signature" at the end. Word counts are an approximation of your allowable characters.  
*Please do NOT submit horizontal photos.*

**Photo 1**  
**FORMAT E5**  
VERTICAL PHOTO ONLY  
Original photos work best, however we will accept good quality copies on photo paper only.

**Photo 2**  
VERTICAL OR HORIZONTAL

**Photo 3**  
VERTICAL OR HORIZONTAL

**Student Name Here**

Parents,  
Your message to your student will be typeset to fit in this space. Your message must be typed on a separate piece of white paper. The total length of the message should not exceed **120** words, (660 characters) including the "signature" at the end. Word counts are an approximation of your allowable characters. Your photos will be reduced or enlarged to fit these spaces. Original photos work best, however we will accept good quality copies on photo paper. Horizontal photos can be used in photo boxes 2, 3 & 4.

**Photo 1**  
Write this number on back of photo. Be careful of wet ink.  
**FORMAT F5**  
VERTICAL PHOTO ONLY  
Original photos work best, however we will accept good quality copies on photo paper only.

**Photo 2**  
VERTICAL OR HORIZONTAL  
Write this number on back of photo. Be careful of wet ink.

**Photo 3**  
VERTICAL OR HORIZONTAL  
Write this number on back of photo. Be careful of wet ink.

**Photo 4**  
VERTICAL OR HORIZONTAL  
Write this number on back of photo. Be careful of wet ink.

**Photo one must be a vertical photo only.**  
**HALF PAGE DESIGN**



**Photo 1**

**FORMAT G5**

VERTICAL PHOTO ONLY

Original photos work best, however we will accept good quality copies on photo paper only.

**Student Name Here**

Parents,  
Your message to your student will be typeset to fit in this space. Your message must be typed on a separate piece of white paper. The total length of the message should not exceed **120** words, (**660** characters) including the "signature" at the end. Word counts are an approximation of your allowable characters. Your photos will be reduced or enlarged to fit these spaces. Original photos work best, however we will accept good quality copies on photo paper. Horizontal photos can be used in photo boxes two through five.  
**Photo one must be a vertical photo only.**

**Photo 2**

VERTICAL OR HORIZONTAL (if you have only one horizontal photo, assign it to this box for your ad to look best)

Write this number on back of photo. Be careful of wet ink.

**Photo 3**

VERTICAL OR HORIZONTAL

Write this number on back of photo. Be careful of wet ink.

**Photo 4**

VERTICAL OR HORIZONTAL

Write this number on back of photo. Be careful of wet ink.

**Photo 5**

VERTICAL OR HORIZONTAL

Write this number on back of photo. Be careful of wet ink.

**HALF PAGE DESIGN**

**Photo 1**

Write this number on back of photo. Be careful of wet ink.

**FORMAT H5**

VERTICAL

Original photos work best, however we will accept good quality copies on photo paper only.

**Student Name Here**

**Photo 2**

Write this number on back of photo. Be careful of wet ink.

VERTICAL

Original photos work best, however we will accept good quality copies on photo paper only.

**Photo 3**

Write this number on back of photo. Be careful of wet ink.

VERTICAL

Original photos work best, however we will accept good quality copies on photo paper only.

**Photo 4**

Write this number on back of photo. Be careful of wet ink.

VERTICAL

Original photos work best, however we will accept good quality copies on photo paper only.

**Photo 5**

Write this number on back of photo. Be careful of wet ink.

VERTICAL

Original photos work best, however we will accept good quality copies on photo paper only.

**Dear Parents,**  
Your message to your student will be typeset to fit in this space. The total length should not exceed **100** words, (**550** characters) including the "signature" at the end. Word counts are an approximation of your allowable characters. Though we can crop and/or resize horizontal photos to fit in the frames, vertical photos or photos that can be cropped vertically do look best in boxes 1-5.  
**Horizontal photos must be used for boxes 6 and 7 only.**

**FULL PAGE DESIGN**

**Photo 6**

Write this number on back of photo. Be careful of wet ink.

HORIZONTAL PHOTO ONLY

Boxes 6 and 7 are designed for horizontal photos, like family photos or group shots. Do not use this space for a vertical photo.

**Photo 7**

Write this number on back of photo. Be careful of wet ink.

HORIZONTAL PHOTO ONLY

Boxes 6 and 7 are designed for horizontal photos, like family photos or group shots. Do not use this space for a vertical photo.

**Photo 1**

VERTICAL PHOTO ONLY

Original photos work best, however we will accept good quality copies on photo paper only.

**First Name Here**  
**Last Name Here**

Parents,  
Your message to your student will be typeset to fit in this space. Your message must be typed on a separate piece of white paper. The total length of the message should not exceed **120** words, (**660** characters) including the "signature" at the end. Word counts are an approximation of your allowable characters. Your photos will be reduced or enlarged to fit these spaces. Original photos work best, however we will accept good quality copies on photo paper. Horizontal photos can be used in photo boxes 2, 3 & 6  
**FORMAT K5**

**Photo one must be a vertical photo only.**

**HALF PAGE DESIGN**

**Photo 2**

VERTICAL

Write this number on back of photo. Be careful of wet ink.

**Photo 3**

VERTICAL OR HORIZONTAL

Write this number on back of photo. Be careful of wet ink.

**Photo 4**

VERTICAL

Write this number on back of photo. Be careful of wet ink.

**Photo 5**

VERTICAL

Write this number on back of photo. Be careful of wet ink.

**Photo 6**

VERTICAL OR HORIZONTAL

Write this number on back of photo. Be careful of wet ink.

## Student Name Here

Photo 2

VERTICAL

Write this number on back of photo. Be careful of wet ink.

Photo 3

VERTICAL

Write this number on back of photo. Be careful of wet ink.

Photo 4

VERTICAL

Write this number on back of photo. Be careful of wet ink.

Photo 5

VERTICAL

Write this number on back of photo. Be careful of wet ink.

Photo 1

Write this number on back of photo. Be careful of wet ink.

VERTICAL PHOTO ONLY

Original photos work best, however we will accept good quality copies on photo paper only.

Photo 6

VERTICAL

Write this number on back of photo. Be careful of wet ink.

Photo 7

VERTICAL

Write this number on back of photo. Be careful of wet ink.

Photo 8

VERTICAL

Write this number on back of photo. Be careful of wet ink.

Photo 9

VERTICAL

Write this number on back of photo. Be careful of wet ink.

Parents,

Your message to your student will be typeset to fit in this space. Your message must be typed on a separate piece of white paper. The total length of the message should not exceed **140** words. (**770** characters) including the "signature" at the end. Word counts are an approximation of your allowable character count, you may get more or less words depending on which words you use. Original photos work best, however we will accept good quality copies on photo paper. Boxes 2, 3, 4, 5, 6, 7, 8 & 9 can be adjusted to accommodate horizontal photos

**Please use a vertical photo in box 1**

FULL PAGE DESIGN

**FORMAT T5**

## Student Name Here

Dear Parents,

Your message to your student will be typeset to fit in this space. For the type to be set in a legible size, the total length of the message should not exceed **150** words (max **825** characters), including the "signature" at the end. Word counts are an approximation based on the amount of characters available. You may get more or less words, depending on which words you use.

Please note the orientation of the photo boxes in this sample layout. Though we can crop and/or resize photos to fit in the frames, vertical photos (or photos that can be cropped vertically) do look best in the vertical frames and horizontal photos look best in the horizontal spaces.

**Photos 5 & 6 are horizontal.**

**FORMAT 05**

FULL PAGE DESIGN

Photo 2

Write this number on back of photo. Be careful of wet ink.

Photo 3

Write this number on back of photo. Be careful of wet ink.

Photo 4

Write this number on back of photo. Be careful of wet ink.

Photo 1

Write this number on back of photo. Be careful of wet ink.

VERTICAL PHOTO ONLY

Original photos work best, however we will accept good quality copies on photo paper only.

Photo 6

Horizontal Photo

Write this number on back of photo. Be careful of wet ink.

Photo 5

Horizontal Photo

Write this number on back of photo. Be careful of wet ink.

Photo 7

VERTICAL

Write this number on back of photo. Be careful of wet ink.

Photo 8

VERTICAL

Write this number on back of photo. Be careful of wet ink.

Photo 9

VERTICAL

Write this number on back of photo. Be careful of wet ink.